Cherwell
DISTRICT COUNCIL
NORTH OXFORDSHIRE

Committee: **Budget Planning Committee**

Date: **Tuesday 3 November 2015**

Time: **6.30 pm**

Venue **Bodicote House, Bodicote, Banbury, OX15 4AA**

Membership

Councillor Nicholas Mawer (Chairman)	**Councillor Nigel Randall (Vice-Chairman)**
Councillor Ken Atack	Councillor Colin Clarke
Councillor Ian Corkin	Councillor Carmen Griffiths
Councillor Russell Hurle	Councillor Mike Kerford-Byrnes
Councillor Barry Richards	Councillor Douglas Webb
Councillor Barry Wood	Councillor Sean Woodcock

AGENDA

1. Apologies for Absence and Notification of Substitute Members

2. Declarations of Interest

Members are asked to declare any interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

3. Urgent Business

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

4. Minutes (Pages 1 - 4)

To confirm as a correct record the minutes of the meeting held on 6 October 2015.

5. Chairman's Announcements

To receive communications from the Chairman.

6. Quarter 2 2015-16 - Revenue and Capital Budget Monitoring Report (Pages 5 - 14)

Report of Head of Finance and Procurement

Purpose of Report

This report summarises the Council's Revenue and Capital position as at the end of the half of the financial year 2015-16 and projections for the full 2015-16 period.

Recommendations

The meeting is recommended:

1.1 To note the projected revenue and capital position at September 2015.

7. Review of Procurement Strategy Progress (Pages 15 - 20)

Report of Head of Finance and Procurement

Purpose of Report

This report summarises the Council's Procurement Strategy progress for q2 of the financial year 2014-15.

Recommendations

The meeting is recommended:

1.1 That the Committee note the progress made during q2 2014-15 in implementing the Council's Procurement Strategy.

8. 2015-2016 Business Rates Quarterly Monitoring Report (Pages 21 - 26)

Report of Director of Resources

Purpose of report

To provide members of Budget Planning Committee with an update on the business rates position as at the end of Quarter 2 of the 2015-2016 financial year.

Recommendations

The meeting is recommended:

1.1 To note this report

9. Medium Term Revenue Plan - Update (Pages 27 - 32)

Report of Head of Finance and Procurement

Purpose of report

To provide members of the Budget Planning Committee with an update on the Council's Medium Term Revenue Plan.

Recommendations

The meeting is recommended:

1.1 To note the contents of this report.

10. Review of Committee Work Plan (Pages 33 - 34)

To review the Committee Work Plan.

Councillors are requested to collect any post from their pigeon hole in the Members Room at the end of the meeting.

Information about this Meeting

Apologies for Absence
Apologies for absence should be notified to democracy@cherwell-dc.gov.uk or 01295 221591 prior to the start of the meeting.

Declarations of Interest

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

Evacuation Procedure

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the car park as directed by Democratic Services staff and await further instructions.

Access to Meetings

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named below, giving as much notice as possible before the meeting.

Mobile Phones

Please ensure that any device is switched to silent operation or switched off.

Queries Regarding this Agenda

Please contact Lesley Farrell, Democratic and Elections
lesley.farrell@cherwellandsouthnorthants.gov.uk, 01295 221591

Sue Smith
Chief Executive

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